

Poole Town CC – Committee Meeting

MINUTES

OCTOBER 30, 2018

8.30PM

PARKSTONE CLUB, ASHLEY CROSS

TYPE OF MEETING	Monthly committee
CHAIR	Nick Williams (NW)
NOTE TAKER	Andrew Milner (AM)
ATTENDEES	Nick Heckford (NH), Dave Miller(DM), Mark Allen (MA), Dave Spencer (DS)

Agenda topics

APOLOGIES AND OPENING REMARKS

DISCUSSION	AM received apologies from Tom Robinson and Joe Wilson		
<p>NW requested an open ended Action to accept minutes of each meeting as a true record.</p> <p>Where completed Actions will be removed. If they are still on the minutes, they are still live and require completing.</p> <p>AM to record here by exception if minutes are not agreed or accepted.</p> <p>.</p>			
CONCLUSIONS	Actions cannot be left hanging to “someone”. There will be a name attached and an expectation.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Committee happy to accept minutes as a true record of meeting		AM	On going

PREVIOUS MINUTES AND MATTERS ARISING

DISCUSSION	Minutes from Committee meeting 20/2/2018		
All open actions were considered as an opening review.			
NW reports that no further contact has been made with Whitecliff group as yet.			
It was very briefly reported that no further action on working with BoP on pavilion lease had been undertaken.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Meeting with BoP re: Pavilion lease arrangements on hold		None currently	No deadline
Contact Steve Town to understand Whitecliff Trust Board commitment		NW	30/11/2018

CORRESPONDENCE AND ADMIN

DISCUSSION	Wimborne Evening League AGM is 22/11. PTCC need representation as winners, Contact Lewis Barr for availability to attend. NH agreed he could attend if necessary.
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	AM reported a player enquiry which I had responded to, D Miller asked to be included in responses to try and engage as enthusiastically as possible from a playing side.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact Lewis Barr about attending WEL AGM	DM	31/10/2018
Copy in D Miller if responding to new player enquiries	AM and ALL	On-going

WELFARE MATTERS

DISCUSSION	No welfare matters were discussed. Will need to be addressed more formally at AGM. Current strategy in place for compliance with Clubmark regulations, not a proactive commitment.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Welfare Matters poster for clubhouse ready for 2019 season	NW	23/4/2018

MONEY MATTERS

	<p>250 Club draw – Sept – Re-draw for 2nd prize Gary Watson was successful Oct - 1st prize Peter Hubbard 2nd Dennis Broadhurst, 3rd Phil Warne 4th John Fairless, 5th Dave Miller</p> <p>Discussion around use of Teamo as the financial reconciliation tool for match fees. The app has new features and PTCC are committed to embedding its use across the playing sides. Noted that Treasurer was pleased with consistency of 1st team information and that was the aspiration for all teams.</p>	
DISCUSSION	<p>NH is awaiting money and advice from 3rd team skipper Ben Pocknell</p> <p>Further discussion on the relevance of the current membership model. Agreement reached that a more formal look at options available using spreadsheet analysis to play out scenarios was required for us to have anything material to discuss.</p> <p>Agreed that at £29 there was little risk in trying WiFi contactless payment solution for the pavilion bar and food items. AM offered to purchase and get set up.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Skippers and treasurer get together to develop consistent use of Teamo	DM / BP / NH	1/4/2019
AM to procure i-zettle card reader and set up App	AM	1/12/2018
Financial modelling of membership contributions for options appraisal	NH / AM	31/12/2018
3s Match fees reconciliation actions	BP / NH	30/11/2018
Provide Barclays Community Account statement to Treasurer	AM	1/11/2018

PLAYING MATTERS

DISCUSSION	<p>Attracting new players was discussed as was the enthusiasm and consistent availability of current playing members. No specific actions out of the playing side, but there was agreement that positive strides had been made in the social side, junior integration, administration, social media that need to be measured against the strength of the playing group.</p> <p>Nets will be booked at Carter Community starting on week commencing 4th February 2019 – for Wednesday at 7:30pm</p>		
	<p>Massive thanks to Geoff Miller for providing TLC to the scoreboard. Great help to have this task undertaken before weather turned.</p>		
	<p>Discussion about possibilities of investing in electronic scoring display in the Park for the benefit of players, watchers and scorers alike. Trapped some requirements around link to play cricket, downloadable scorecards, display available to clubhouse, portable and secureable</p>		
	<p>Agreement that a Christmas gift for Bobbie for her work in the pavilion was well deserved. Christmas hamper was deemed appropriate.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Carter Community nets booking completion		NW	30/11/2018
Christmas hamper for Bobbie needs buying		NH	12/12/2018

JUNIOR MATTERS

DISCUSSION	<p>AM advised that an approach had been made to use Poole Park on the last term Friday of July 2019 and that as this was the day of the very successful All Stars event in 2018 PTCC should consider booking a time that suits for a repeat attempt</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Raise booking for Friday 19 th July for Poole Park for All Stars event		NW	11/11/2018 - Lest we forget

SOCIAL MATTERS

DISCUSSION	<p>Big thanks and congratulations to Joe Wilson, raffle team and the Alternative Awards group for making the Club Dinner a well-attended success.</p> <p>Report received on money made from raffle, still ticket reconciliation to occur, but it was very well received.</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

ANY OTHER MATTERS

DISCUSSION	NW reported that an apology and donation to Symene Cricket Club would be made following our 4s no show for the last game of the season. Committee were fully behind this act and need to ensure that this cannot be repeated. NW reported that this action had yet to be completed.	
	Suggested date of Friday 7 th December for AGM. Venue to be either Pavilion, Grasshopper or Civic Centre (at a push). NW to investigate Grasshopper first.	
	Discussion about how to ensure as many groups were informed to get the best AGM we could.	
	MA advised that 250 Club poster for Bricklayers was drafted and now needed some help with publication. NW apologized for not getting to this.	
	NW advised he had been asked to contribute to Poole OGs magazine. Would like to give a fresh article to see if former players interest is sparked with a view to developing engagement for playing / social as widely as possible.	
	Proposal to investigate introducing a Presidents Day event around one of the 1 st team home fixtures. Potential to host a leisurely and relaxed time for Vice-Presidents to attend and encourage participation.	
	There were no other matters raised.	
	Next meeting is provisionally AGM for 7 th December	
Items for agenda in addition to Actions, Correspondence etc...		
ACTION ITEMS		
	PERSON RESPONSIBLE	DEADLINE
Arrange AGM	AM / NW	11/11/2018
Provide computer support for production of 250 Club poster for Bricklayers	NW	1/12/2018
Donation to Symene	NW / NH	1/12/2018
Scoreboard alternatives for Park – investigation and proposals	AM / NH / DM	1/4/2019
Contact Bill Kempton and John Wellman around contact mailing details for Vice Presidents	NH / NW	1/12/2018